| SHORTCUT | DESCRIPTION |
|---|---|
| **General** | |
| **Ctrl + A** | Select all elements. |
| **Ctrl + C** | Copy the selection. |
| **Ctrl + V** | Paste the copied selection. |
| **Ctrl + F** | Jump into search box. |
| **Ctrl + S** | Save the project. |
| **Ctrl + Y** | Redo last action. |
| **Ctrl + Z** | Undo last action. |
| **Alt + F4** | Close the active window. |
| **Shift + F1** | Open user documentation for EB GUIDE GTF. |
| **F1** | Open user documentation for EB GUIDE Studio. |
| **F5** | Start simulation. |
| **F6** | Validate the model. |
| **Tables** | |
| **F4** | Jump to the linked target. |
| **Enter** | Confirm the entered value and go to the next cell. |
| **Ctrl + Enter** | Confirm the entered value and stay in the cell. In the trigger filter box, add a new event. |
| **Up/Down/Left/Right** | Go through the elements. |

| SHORTCUT | DESCRIPTION |
|---|---|
| **Model elements** | |
| ⊿ **F2** | Rename the selected element globally, this means in all locations where the selected element is used, for example in EB GUIDE Script. |
| ⊿ **F3** | Find all occurrences of the selected element in the EB GUIDE model. |
| ⊿ **F4** | Jump to the origin template. |
| ⊿ **Ctrl** and click the left mouse button | Select multiple elements. |
| ⊿ **Shift** and click the left mouse button | Select multiple elements. |
| ⊿ **Shift** and press **Up** or **Down** keys | Select multiple elements. |
| ⊿ **Del** | Delete the selected element. |
| ⊿ **Shift** and hold the mouse button | Move the selected transition label. |
| ⊿ **Ctrl** and hold the mouse button | Rotate the selected transition label. |
| ⊿ **Ctrl + Enter** | In the trigger filter box, add a new event. |
| **Trees** | |
| ⊿ **-** | Collapse the selected element. |
| ⊿ **+** | Expand the selected element. |
| ⊿ **\*** | Expand the selected element and all children of this element. |
| ⊿ **Ctrl + Shift + Insert** | In the Namespaces component, add a new namespace as a child to an existing namespace. |
| **Content area** | |
| ⊿ **Up/Down/Left/Right** | Move the selected state or widget one pixel up, down, left, or right. |
| ⊿ **Ctrl** and rotate the wheel button | Zoom in and out. |
| ⊿ **Ctrl + +** | Zoom in. |
| ⊿ **Ctrl + -** | Zoom out. |
| ⊿ **Ctrl + 0** | Reset the scaling of the content area to 100%. |